

Table of Contents

- Page 2 Give Locally
 - **3** Give Wisely
 - 4 How to Read This Report
 - 5 Charity Categories
 - 6 BBB Accredited Charities
 - **31** Torch Awards for Ethics Winners
 - **35** Online Charity Review Symbols
 - 36 20 Standards for Charity Accountability

The BBB Serving Western Michigan Educational Foundation is your partner in the West Michigan philanthropic community.

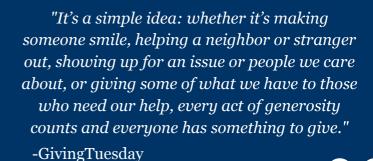
We are doing this by working with local nonprofit organizations to build an inclusive, accurate database of local organizations with important donor information.



GIVE LOCALLY

If you want to see first-hand how your donations are making a positive impact in your community, give locally! This year Giving Tuesday, the World's Biggest day of Generosity, falls on Nov. 29, 2022. On this day, many charities partner with other organizations, with some even matching donations on that day.

It's important to keep in mind a few quick tips before giving donations, however.



Here are a few suggestions from your local BBB Serving Western Michigan on choosing a great cause to give to not only during the holiday season, but throughout the year:

- Make sure to get the organization's full name. Many charity scams use names similar to other established organizations.
 - Check the organization is properly licensed on state and federal websites. In Michigan, you can search for a charity at: irs.gov, ag.state.mi.us, or michigan.gov/lara.
- **Does the organization have a website?** If yes, look for an annual report, 990 and a privacy policy. If no, ask the organization to send you copies of these documents.
 - Ask for results. Annual reports should include completed projects and a breakdown of expenses.
- **Don't be pressured.** Trustworthy organizations will not push you to donate now or pressure you to give bank information.
 - **Check the organization's mission.** Does it align with your giving philosophy?
- Check give.org. The BBB publishes reports on local and national charities that are available for free to the public.



GIVE WISELY

The Wise Giving Alliance is always looking for information to help charities understand how current and potential donors are thinking. It is important for nonprofits to adapt, adjust and plan for changes in the economy due to the challenges of a variety of stressors, such as the pandemic.

To be successful, charities must adapt to the desires of not only those they serve, but those who donate as well. Recent trends have indicated that Diversity, Equity, and Inclusion (DEI) principles are becoming increasingly important to donors.

According the the WGA, their recent "Give.org Donor Trust Special Report [on] Diversity, Equity, and Inclusion" explored how the donating public values DEI principles and how important these factors are in their giving process. The report provided results of a survey of more than 2,100 adults in the United States (as well as a separate survey of more than 1,100 adults in Canada) and explored how individual donors value DEI principles.

Donors indicated how useful information about the demographics of the people served by the organization, the charity's board, and the charity's staff would be in their giving decisions. The chart below details these results.

By the numbers:



How to Read this Report

Please note the following explanations about the report:

NAME INCLUSION:

Inclusion on this list should not be interpreted as approval or disapproval by the BBB of a charity. The information in this listing is intended to assist donors in exercising their own judgment.

NAME OMISSION:

Omission from this list should not be interpreted as meaning a charity meets or does not meet standards. It simply means that the BBB has not requested the charity disclose due to no inquiries from the public, or the charity is less than a year old.

LATEST RESULTS:

This list reflects the Accredited Charity report results as of November 1, 2022. Charity reports are available until their expiration dates, generally two years after their evaluation. All reports are based on the BBB Wise Giving Alliance Standards for Charity Accountability. Visit bbb.org or give.org at any time for the most recent reports.

The following is a listing of the charities by category that have participated in the BBB Charity Evaluation Program throughout West Michigan. The list includes organizations that have requested to be evaluated, and those who uploaded their information after a request from the BBB. The BBB also receives inquiries about charities through the mail, phone, and e-mail from the general public.

CHARITY CATEGORIES

1	2	3	4
Animal Protection p. 6	Arts and Cuture pp. 6-8	Children & Youth	Education & Literature
5	6	7	8
Elderly	Environment	Food Banks	Foundations
p. 12-13	p. 14		pp. 16-17
· ·		Banks	
· ·	p. 14	Banks <i>p. 15</i>	pp. 16-17

Transparency is important in any donor's decision to give. That's why those of us at the BBB want to make it clear that our accredited nonprofits value this as much as you do. To make it easier for donors as they look for the perfect place to contribute this giving season, the BBB Serving Western Michigan has listed BBB Accredited Charities by category. We have also included each charity's purpose and website so you can get to know their mission and whether their goals and programs match your expectations. Whichever charity you select, they will be deeply grateful for your donation to help them achieve their mission.

Give Locally Giving Guide ANIMAL PROTECTION



Photo: The BCHS working to get facility dogs in local schools

BARRY COUNTY HUMANE SOCIETY

barrycountyhumane.org
Purpose: To prevent cruelty
and to promote humane
treatment because all living
creatures have the right to
live free of suffering.

2 Give Locally Giving Guide ARTS & CULTURE

ARTS COUNCIL of GREATER KALAMAZOO

kalamazooarts.org

Purpose: The Arts Council of Greater Kalamazoo exists to infuse arts and culture into the commercial, educational, and creative economies of our region.



2 ARTS & CULTURE



ARTS COUNCIL of GREATER LANSING

lansingarts.org

Purpose: The Arts Council of Greater Lansing exists to support, strengthen and promote arts, culture and creativity in the capital region.

CEREAL CITY CONCERT BAND

cerealcityconcertband.org
Purpose: To provide Battle
Creek and its surrounding
communities with quality
band music/performances, to
further the cultural growth of
the community and to
enhance the many ongoing
activities in the Calhoun
County area.



GRAND RAPIDS PUBLIC MUSEUM

grpm.org

Purpose: Grand Rapids Public Museum exists to be a living monument of artifacts, ideas and stories told through exhibitions, events and educational programming designed to inspire, motivate and celebrate our human bond. They enrich the life of the community through experiences of a wider world in a uniquely Grand Rapids context.

2 Give Locally Giving Guide ARTS & CULTURE



HOLLAND SYMPHONY ORCHESTRA

hollandsymphony.org

Purpose: The stated purpose of this organization is a commitment to engaging people in music, as well as enriching the cultural life of the community.

RENAISSANCE ENTERPRISES

visioncouncil.org/bobrowe

Purpose: To provide the highest quality arts and music programs in area nursing homes and other senior facilities through the use of the finest artists, artisans and performers.



Give Locally Giving Guide CHILDREN & YOUTH



AYA YOUTH COLLECTIVE

ayayouth.org

Purpose: AYA creates a continuum of youth-specific services. At their drop-in center, they've served over 1600 youth where basic needs are met and trust is built with AYA staff, allowing youth the opportunity to engage in various supports like vital document recovery, education and employment resources, transportation, housing assessment and referral, and culturally appropriate therapy, health care, and wellness activities.

Give Locally Giving Guide CHILDREN & YOUTH



BOYS & GIRLS CLUBS of SOUTHWEST MICHIGAN

bgcswmi.org

Purpose: to inspire and enable all young people, especially those who need us most, to realize their full potential as productive, responsible, and caring citizens.

CHILDREN'S ADVOCACY CENTER

cac-ottawa.org

Purpose: To protect children by providing prevention and multi-disciplinary intervention in investigation, assessment and treatment of child sexual abuse in an environment that is child sensitive, supportive & safe.





GLOBAL PHILANTHROPY ALLIANCE

Purpose: Global Philanthropy
Alliance (GPA) develops young
social entrepreneurs in Africa by
funding youth-led or youthengaged organizations
that unleash the power of youth
to advance the economic and
social health of their families and
communities.

3 Give Locally Giving Guide CHILDREN & YOUTH



GRAND RAPIDS INITIATIVE for LEADERS

grileadership.org

Purpose: GRIL's mission is to strengthen leaders to transform

communities.

JUNIOR ACHIEVEMENT of the MICHIGAN GREAT LAKES, INC.

michigangreatlakes.ja.org
Purpose: To inspire and
prepare young people to
succeed in a global
economy.





MID MICHIGAN BIG BROTHERS & BIG SISTERS

bbbsmitten.org

Purpose: To provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that change their lives for the better, forever.

3 Give Locally Giving Guide CHILDREN & YOUTH



STARR COMMONWEALTH

starr.org

Purpose: Starr Commonwealth's mission is to create positive environments where children flourish.

Give Locally Giving Guide EDUCATION & LITERATURE

AFFINITY MENTORING

affinitymentoring.org

Purpose: Affinity Mentoring's mission is to facilitate equitable growth in academics, social emotional skills, and self-esteem through mutually beneficial mentoring relationships. We believe in cultivating a brave space that amplifies the voices of young agents of change in a diverse and inclusive community.





THE REFUGEE EDUCATION CENTER

refugeeeducationcenter.org

Purpose: We support refugees in their journey to become fully participating members of the West Michigan community. We envision a thriving, multicultural West Michigan community where all have an opportunity to pursue a better future!

4

Give Locally Giving Guide

EDUCATION & LITERATURE



WEST MICHIGAN CENTER FOR ARTS + TECHNOLOGY (WMCAT)

wmcat.org

Purpose: The West Michigan Center for Arts + Technology (WMCAT) provides a culture of opportunity for people to make social and economic progress in their lives and community. WMCAT fulfills their mission through visual arts and tech engagement, workforce development, and social enterprises.

Give Locally Giving Guide ELDERLY

BUCHANAN AREA SENIOR CENTER

thebasc.org

Purpose: To inspire older adults to live purposeful, active, and holistic lives, in their residence of choice, as fully as they are able. Also, to provide community support services and assisted care to older adults, with honor and respect.





EVERGREEN COMMONS

evergreencommons.org

Purpose: To inspire older adults to live purposeful, active, and holistic lives, in their residence of choice, as fully as they are able. Also, to provide community support services and assisted care to older adults, with honor and respect. 12

Give Locally Giving Guide ELDERLY



MEALS ON WHEELS

seniormealsonwheels.org

Purpose: Our mission is to provide quality nutrition services in a supportive environment to promote the health and independence of older adults.

SENIOR NEIGHBORS, INC.

seniorneighbors.org

Purpose: Promote the well-being of older adults with services that promote self-sufficiency, especially to those with physical, social or economic needs living in Kent County.



"To care for those who once cared for us is one of the highest honors."

- Tia Walker

Give Locally Giving Guide ENVIRONMENT



BLANDFORD NATURE CENTER

blandfordnaturecenter.org
Purpose: To educate, engage, and empower our community to become stewards of the natural world that sustains us.

GRAND TRAVERSE REGIONAL LAND CONSERVANCY

gtrlc.org

Purpose: The stated purpose of the organization is to protect significant natural, agricultural and scenic areas and to advance stewardship now and for all future generations.



NORTH COUNTRY TRAIL ASSOCIATION

northcountrytrail.org

Purpose: The North Country Trail Association develops, maintains, protects, and promotes the North Country National Scenic Trail as the premier hiking path across the northern tier of the United States through a trail-wide coalition of volunteers and partners.

7 Give Locally Giving Guide FOOD BANKS



FEEDING AMERICA WEST MICHIGAN FOOD BANK

feedwm.org

Purpose: To ensure food is available to the hungry in our community.

"Food is our common ground."

- James Beard

Did you know?

Millennials, on average, give the most annually, followed closely by Baby Boomers.



8 Give Locally Giving Guide FOUNDATIONS



BARRY COUNTY COMMUNITY FOUNDATION

barrycf.org

Purpose: To serve as a leader, catalyst and resource seeking to improve the lives of people in the Barry County area by promoting charitable giving and the creation of permanently endowed funds, now and for future generations.

FREDERIK MEIJER GARDENS & SCULPTURE FOUNDATION

fmgsf.org

Purpose: To build and maintain an endowment fund to support the Frederik Meijer Gardens & Sculpture Park.





GRAND RAPIDS COMMUNITY FOUNDATION

grfoundation.org

Purpose: To build and manage our community's permanent endowment and lead the community to strengthen the lives of its people

8 Give Locally Giving Guide FOUNDATIONS



GRAND RAPIDS PUBLIC SCHOOLS FOUNDATION

grpsf.org

Purpose: (To) raise, grow and steward funds and other community resources to support the Grand Rapids Public Schools for the benefit of its students.

MICHIGAN GATEWAY COMMUNITY FOUNDATION

mgcf.org

Purpose: To foster a community of philanthropy, for good, forever.





THE COMMUNITY FOUNDATION OF THE HOLLAND/ZEELAND AREA

cfhz.org

Purpose: The Community Foundation of the Holland/Zeeland Area's mission is to create lasting positive change. We work to build a permanent community endowment that supports high impact charitable projects. We help donors achieve their charitable goals, and we lead and partner in community level initiatives.

17

Give Locally Giving Guide HEALTH



ALPHA GRAND RAPIDS

alphagrandrapids.org

Purpose: Motivated by the love of Christ, we promote abundant life by providing holistic services to women and men affected by unplanned pregnancy.

CATHERINE'S HEALTH CENTER

catherineshc.org

Purpose: Catherine's Health Center provides high quality, affordable and compassionate health care to under-served, uninsured, underinsured and newly insured people in our community.





COMPREHENSIVE THERAPY CENTER

therapycenter.org

Purpose: To meet the therapeutic and educational needs of people in West Michigan with disabilities through skill building, academic enhancement and social emotional support.

Give Locally Giving Guide HEALTH



EXALTA HEALTH

exaltahealth.org

Purpose: To reflect the spirit of Christ by providing compassionate, accessible healthcare.

WINGS OF HOPE HOSPICE

wingsofhopehospice.org

Purpose: This organization provides compassionate care at the end of life and support through the grief experience for individuals and families in Allegan County and surrounding communities.



Give Locally Giving Guide HUMAN SERVICES



Recipients of the Fresh Food Initiative waiting to get their baskets filled

BARRY COUNTY UNITED WAY

bcunitedway.org

Purpose: The stated purpose of the organization is to improve lives by mobilizing the caring power of Barry County communities.



BAXTER COMMUNITY CENTER

baxtercommunitycenter.org

Purpose: Baxter Community Center exists to reveal God's love by responding to the human needs of the community it serves. Our programs address immediate basic needs as well as helping children, youth and families become productive, self-sufficient and contributing members of the community.

COMSTOCK COMMUNITY CENTER, INC.

comstockcc.com

Purpose: The stated purpose of the organization is to develop resources and provide a setting for education, recreation, social events, human services and life-long activities to enhance the lives of community members and build a healthier community.



"The best way to find yourself is to lose yourself in the service of others."

- Mahatma Gandhi



CRISTO REY COMMUNITY CENTER

cristoreycommunity.org

Purpose: To serve the vulnerable populations within our community by offering need-based programs with an emphasis on access to medical care, mental health services, food, and financial counseling.

DISABILITY ADVOCATES of KENT COUNTY

dakc.us

Purpose: The stated purpose of the organization is to advocate, assist, educate and inform on independent living options for persons with disabilities and to create a barrier free society for all.





DOWN SYNDROME ASSOCIATION of WEST MICHIGAN

dsawm.org

Purpose: The DSAWM is a resource and advocacy organization, promoting public awareness and supporting lifelong opportunities for individuals with Down syndrome and their families.



Photo: The FSC recieving cribs for their C.R.I.B program

FAMILY SUPPORT CENTER of BARRY COUNTY

familysupportbarry.com

Purpose: To prevent all forms
of child abuse and neglect
through awareness, advocacy
and education.

GOODWILL NORTHERN MICHIGAN

purpose: Our Vision is a community where everyone has access to a safe and secure place to live, the nutritious food they need, and opportunities for empowering employment — so that everyone can thrive.



Did you know?

Nonprofits account for about one in ten jobs in the US private workforce.



GOODWILL INDUSTRIES of WEST MICHIGAN, INC.

goodwillwm.org

Purpose: The primary purpose of Goodwill is to provide rehabilitation services, work training, employment, job placement, and other opportunities for personal growth for persons with disabilities and other disadvantaging conditions who cannot be readily absorbed in the competitive labor market.

HABITAT for HUMANITY of KENT COUNTY

habitatkent.org

Purpose: Seeking to put God's love into action, Habitat for Humanity of Kent County brings people together to build homes, communities, and hope.





LAKESHORE PREGNANCY CENTER

lpcenters.com

Purpose: To build a vibrant community where every life is valued, loved, protected and transformed because of the gospel of Jesus Christ.



OAKDALE NEIGHBORS

oakdaleneighbors.org

Purpose: To help neighborhood residents improve their lives and create a neighborhood of vitality and grace by discovering, developing, and connecting skills and resources in Southeast Grand Rapids.

PARKINSON'S ASSOCIATION of WEST MICHIGAN, INC.

parkinsonswm.org

Purpose: To provide the best information on opportunities, treatment, research, and care to people with Parkinson's and their families.





RONALD McDONALD HOUSE of WESTERN Mi

rmhwesternmichigan.org

Purpose: To provide a home away from home for families of children and youth seeking medical or mental health treatment in our community.



SOWHOPE

sowhope.org

Purpose: To inspire women around the world by promoting wellness, education, and economic opportunities.

UNITED WAY of GRATIOT and ISABELLA COUNTIES

uwgic.org

Purpose: The stated purpose of the organization is to engage citizens in community effort to support human services that improves lives.





UNITED WAY of the LAKESHORE

unitedwaylakeshore.org
Purpose: Uniting to inspire
change and build thriving
communities.



YMCA of GREATER GRAND RAPIDS

grymca.org

Purpose: To put Christian principles into practice through programs that build healthy spirit, mind, and body for all.

YWCA WEST CENTRAL MICHIGAN

ywcawcmi.org

Purpose: The YWCA West Central Michigan uniquely specializes where racism and sexism converge by addressing the inequities that exist at that intersection. Most dramatically these inequities manifest as domestic and dating abuse, sexual assault, stalking, child sexual abuse, and human trafficking.



"Giving does not only preceed receiving; it is the reason for it. It is in giving that we receive."

- Israelmore Ayivor

Give Locally Giving Guide MINISTRIES



REACH THE FORGOTTEN JAIL MINISTRY

jailministry.org

Purpose: The stated purpose of the organization is the rehabilitation of inmates in Michigan jails and prisons using evangelism and discipleship by placing a trained and dedicated chaplain inside the county jail.

JUBILEE MINISTRIES

jubileeministriesinc.com

Purpose: Strengthening neighborhoods in the greater Holland area through the development of attainable housing options, the stewardship of vital community assets, and collaboration with key community partners.





LIFE MATTERS WORLDWIDE

raiseupglobal.org

Purpose: To help the Body of Christ articulate the Biblical prolife message in word and deed

Give Locally Giving Guide MINISTRIES



MEL TROTTER MINISTRIES

meltrotter.org

Purpose: Mel Trotter Ministries exists to demonstrate the compassion of Jesus Christ toward the hungry, homeless and hurting of the greater Grand Rapids area.

OASIS OF HOPE CENTER

ohcgr.org

Purpose: Our mission is to provide hope through low-cost or free medical care and basic life-skills education to the economically disadvantaged and uninsured in the west side of Grand Rapids, in Jesus Name.





PURITAN REFORMED THEOLOGICAL SEMINARY

prts.edu

Purpose: To train students to serve Christ and His Church through Biblical, experiential, and practical ministry.

Give Locally Giving Guide MINISTRIES



SAFE HAVEN MINISTRIES

safehavenministries.org

Purpose: Safe Haven Ministries is a domestic violence agency offering comprehensive intervention and support services to women and children who have experienced abuse as well as prevention and education programming for the entire community. Motivated by Christ's love, our mission is to end domestic abuse.

WORD AND DEED

wordanddeed.org

Purpose: Our mission is to meet the spiritual and physical needs of people in the developing world in accordance with biblical principles for the glory of God.





KEYS FOR KIDS MINISTRIES

keysforkids.org

Purpose: Promoting the religious education of children and families by providing daily devotionals for the purpose of teaching children and their families the Gospel of Jesus Christ.

2 SOCIAL JUSTICE Give Locally Giving Guide

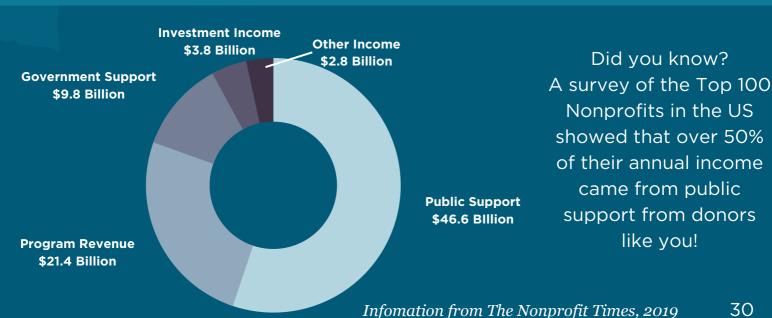


ASSOCIATION FOR A MORE JUST SOCIETY-US

asj-us.org

Purpose: To accomplish the vision, AJS invites others to join us in doing justice and mercy, enables others to work for justice in their own society, and inspires others to support the work of the association.

The BBB Serving Western Michigan thanks our accredited charities for upholding our values of transparency and honesty. We hope this guide helps you in your giving decisions this season.



2022

Torch Awards for Ethics

The Better Business Bureau Serving Western Michigan congratulates this year's nonprofit recipients of the 2022 Better Business Bureau Torch Awards for Ethics.



LAUREN VANKEULEN
CEO, AYA YOUTH COLLECTIVE



Nonprofit with 20+ employees



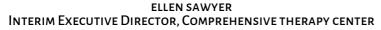
things. One, it celebrates the integrity that we are committed to having and two, the financial transparency that we're willing to have if anyone asks us. We have such a dedicated and diverse group of individuals that are committed to youth here. AYA is a product of the people who choose to come to work every single day and are willing to invest in the lives of young people. So I think for them to see this, it's a recognition of the work they do every single day, and I'm so grateful to them for that. I hope that this award communicates to our donors, our volunteers, and our funders, that we are a trustworthy organization.

2022

Torch Awards for Ethics

The Better Business Bureau Serving Western Michigan congratulates this year's nonprofit recipients of the 2022 Better Business Bureau Torch Awards for Ethics.







Nonprofit with under 20 employees





People who have children with disabilities are under an enormous amount of stress. For us to ask them to trust us with their children is a huge ask, and we take that very seriously. So, to be able to be recognized as somebody who is trustworthy, who has integrity, who operates in a way that has earned that trust, really allows us to serve our community better. We are going to operate in a way that exemplifies trust and ethics and all of those things anyway, but for someone outside of our organization to come along and say, 'we see the hard work that you're doing' is phenomenal.

Explanation of online Charity Review Symbols

The Wise Giving Alliance has set 20 Standards for Charity Accountability, which can be found on pages 22-24 of this publication. After charities are reviewed, they may meet all, or some of the standards. As you study the charities, you will see the symbols listed In the reports on the BBB Serving Western Michigan website. This explanation will help you as you make decisions on which charities you'd like to contribute to.



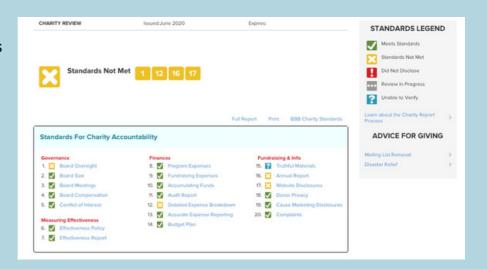
Accredited (Met Standards) -

Charities with a green check boxi have met the 20 Standards for Charity Accountability. Standards for Charity Accountability. There is no charge to charities for the accreditation evaluation. Charities marked in bold are seal holders who financially support the BBB Foundation and may use the BBB Accredited Charity Seal.



Standards Not Met -

If a charity has number codes marked by a yellow (for example: 1, 12, 16, 17 that means the charity did did not meet the standards as listed by the BBB Charity Standards listed on pages 22-24.





Unable to Verify -

If a charity as a blue question mark that means the BBB was unable to verify If the charity met the cited provision(s) of the BBB Charity Standards on pages 22-24. This designation indicates the charity either did not provide all of the requested information or the information provided was not sufficient to conclude that they met the cited standard(s).



Review in Progress - Charities with a means that the BBB has a Review in Progress of that organization. They are being currently evaluated based on recently provided materials by the organization to the BBB. Check bbb.org or give.org at a later date for the results of the evaluation.



Did Not Disclose - the charitable organization either has not responded to written written BBB requests for information or has declined to be evaluated in relation to the *BBB Standards for Charity Accountability*. Charity participation is voluntary. However, without the requested information, it is not possible to determine whether these charities adhere to all of the standards. The BBB encourages charities to disclose information beyond that typically included in financial statements and government filings, in order to demonstrate transparency and strengthen public trust in the charitable sector.

20 Standards for Charity Accountability

After a three-year period, drawing on independent research on donor expectations, professional and technical assistance from a variety of philanthropic experts, and numerous comments from donors and charities, the BBB Wise Giving Alliance issued the Standards for Charity Accountability used by BBBs across the country for evaluating local charities.

The full text of each standard and how they're applied is accessible at www.give.org.

Governance and Oversight

The governing board has ultimate oversight authority for any charitable organization. This section seeks to ensure the volunteer board is active, independent and free of selfdealing.

1. A board of directors that provides adequate oversight of the charity's operations and its staff.

Adequate oversight includes, but is not limited to, regularly scheduled appraisals of the CEO's performance, evidence of disbursement controls such as board approval of the budget and fundraising practices, establishment of a conflict of interest policy, and establishment of accounting procedures to safeguard charity finances.

- 2. A board of directors with a minimum of five voting members.
- 3. A minimum of three evenly spaced meetings per year of the full governing body with a majority in attendance, with face-to-face participation.

- 4. Not more than one or 10% (whichever is greater) directly or indirectly compensated person(s) serving as a voting member(s) of the board. Compensated members shall not serve as the board's chair or treasurer.
- 5. No transaction(s) in which any board or staff members have material conflicting interests with the charity resulting from any relationship or business affiliation.

Factors considered include, but are not limited to: any arm's length procedures established by the charity; the size of the transaction relative to like expense of the charity; whether the interested party participated in the board vote on the transaction; if competitive bides were sought and whether the transaction is one-time, recurring, or ongoing.

Measuring Effectiveness

An organization should regularly assess its effectiveness in achieving its mission. This section seeks to ensure an organization has defined, measurable goals and objectives in place and a defined process to evaluate the success and impact of its program(s).

- 6. Have a board policy of assessing, no less than every two years, the organization's performance and effectiveness and of determining future actions required to achieve its mission.
- 7. Submit to the organization's governing body, for its approval, a written report that outlines the results of the aforementioned performance and effectiveness assessment and recommendations for future actions.

Finances

This section of the standards seeks to ensure the charity spends its funds honestly, prudently, and in accordance with statements made in fundraising appeals.

- 8. Spend at least 65% of its total expenses on program activities.
- 9. Spend no more than 35% of related contributions on fundraising. Related contributions include donations, legacies and other gifts received as a result of fundraising efforts.
- 10. Avoid accumulating funds that could be used for current program activities.

The charity's unrestricted net assets available for use should not be more than three times the size of the past year's expenses or three times the size of the current year's budget, whichever is higher.

11. Make available to all, on request, complete annual financial statements prepared in accordance with generally accepted accounting principles (GAAP).

When total annual gross income exceeds \$500,000, these statements should be audited in accordance with GAAP. When annual gross income is less than \$500,000, a review by a certified public accountant is sufficient to meet this standard. When annual gross income is less than \$250,000, an internally produced, complete financial statement is sufficient to meet this standard.

12. Include in financial statements a breakdown of expenses (e.g., salaries, travel, postage, etc.) showing what portion of these expenses was allocated to program, fundraising, and administrative activities.

13. Accurately report the charity's expenses, including any joint cost allocations in its financial statements.

Claiming zero fundraising expenses or otherwise understate the amount a charity spends on fundraising, and/or overstating the amount it spends on programs, will not meet this standard.

14. Have a board-approved annual budget for its current fiscal year, outlining projected expenses for major program activities, fundraising, and administration.

Fundraising and Informational Materials

A fundraising appeal is often the only contact a donor has with a charity and may be the sole motivation for giving. This section of the standards seeks to ensure a charity's representations to the public are accurate, complete, and respectful.

- 15. Have solicitations and informational materials, distributed by any means, that are accurate, truthful, and not misleading, both in whole and in part.
- 16. Have an annual report available to all on request that includes:
- (a) the organization's mission statement,
- (b) a summary of past year's program service accomplishments,
- (c) a roster of the officers and members of the board of directors,
- (d) financial information that includes:
 - (i) total income in the past fiscal year,
 - (ii) expenses in the same program, fundraising, and administrative categories as in the financial statements, and
 - (iii) ending net assets.

17. Include on any charity websites that solicit contributions, the same information that is recommended for annual reports, as well as the mailing address of the charity and electronic access to its most recent IRS Form 990.

18. Address privacy concerns of donors by:

- (a) providing in written appeals, at least annually, a means for both new and continuing donors to inform the charity if they do not want their name and address shared outside the organization, and (b) providing a clear, prominent and easily accessible privacy policy on any of its websites that tell visitors
- (i) what information, if any, is being collected about them by the charity and how this information will be used,
- (ii) how to contact the charity to review personal information collected and request corrections,
- (iii) how to inform the charity the visitor does not wish his/her personal information to be shared outside the organization, and
- (iv) what security measures the charity has in place to protect personal information.

- 19. Clearly disclose how the charity benefits from the sale of products or services that state or imply a charity will benefit from a consumer sale or transaction.
- 20. Respond promptly to and act on complaints brought to its attention by the BBB about fundraising practices, privacy policy violations, and/or other issues.

Ask us about a specific charity not included.
Encourage local charities to contact us about enrolling (there's never a charge for evaluation).
You can help expand the list and improve nonprofit transparency in West Michigan.

CONTACT US

charity@westernmichigan.bbb.org or
Jeannie Gregory - Charity Review Administrator
jeannie@westernmichigan.bbb.org



BBB Serving Western Michigan Educational Foundation 3330 Claystone St. SE Grand Rapids, MI 49546 p: 616-774-8236 e: charity@westernmichigan.bbb.org