

## Shelby County



### County Business License Application:

- The tax application can be found [here](#).
- Physical Address: 200 West College St. Rm 115, Columbiana, AL 35051
- Phone: (205) 670-6824
- Open M-F: 8 a.m. to 4:30 p.m.

### Satellite Locations

#### *Columbiana Satellite*

- Physical Address: 104 Depot Street, Columbiana, AL 35051
- Mailing Address: Shelby County License Office, P.O. Box 190, Columbiana, AL 35051
- Phone: (205) 670-6836
- Fax: (205) 670-6835
- Open M-F: 8 a.m. to 4:30 p.m.

#### *Birmingham Satellite*

- Physical Address: County Services Building, 19220 Hwy 280, Suite 100, Birmingham, AL 35242
- Phone: (205) 829-1270
- Fax: (205) 670-6825
- Open M-F: 8 a.m. to 4:30 p.m.

#### *Pelham Satellite*

- Physical Address: 1018 County Services Drive, Pelham, AL 35124
- Phone: (205) 620-6600
- Fax: (205) 664-0989
- Open M-F: 8 a.m. to 4:30 p.m.

### **Cities/Towns/Municipalities in Shelby County:**

- Alabaster
  - The business license application can be found [here](#).
  - Physical Address: 1953 Municipal Way, Alabaster, AL 35007
  - Email: [revenue@cityofalabaster.com](mailto:revenue@cityofalabaster.com)
  - Phone: (205) 664-6844
  - Fax: (205) 664-6841
  - Open M-F: 8 a.m. to 4:30 p.m.
  - More information regarding licensing can be found [here](#).

- Calera
  - The business license application can be found [here](#).
  - Mailing: City of Calera, 1074 10th Street, Calera, AL 35040
  - Email: [tsmith@calera.org](mailto:tsmith@calera.org)
  - Phone: (205) 668-3804
  - Fax: (205) 668-3821
  - Open M-F: 7 a.m. to 3:30 p.m.
  
- Chelsea
  - The business license application can be found [here](#).
  - Physical Address: 11611 Chelsea Road, Chelsea, AL 35043
  - Mailing Address: P.O. Box 111, Chelsea, AL 35043
  - Email: [cityclerk@cityofchelsea.com](mailto:cityclerk@cityofchelsea.com) or [businesslicense@cityofchelsea.com](mailto:businesslicense@cityofchelsea.com)
  - Contact Person: Crystal Gibson Ethridge
  - Phone: (205) 678-8455
  - Fax: (205) 677-2040
  - Open M-F 8 a.m. to 4 p.m.
  - More information regarding licensing can be found [here](#).
  
- Columbiana
  - The business license application can be found [here](#).
  - Physical Address: 107 Mildred Street, Columbiana, AL 35051
  - Phone: (205) 669-5806
  - Fax: (205) 669-5811
  - Email: [Ctucker@cityofcolumbiana.com](mailto:Ctucker@cityofcolumbiana.com)
  - Contact Person: Charlene Tucker
  - Open M-F: 8 a.m. to 4:30 p.m.
  - More information regarding licensing can be found [here](#).
  
- Harpersville
  - The town of Harpersville uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu's customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Physical Address: 83 Town Hall Lane, Harpersville, AL 35078
  - Mailing Address: P.O. Box 370, Harpersville, AL 35078
  - Phone: (205) 672-9961
  - Open M-F: 8 a.m. to 4 p.m., closed from 12 p.m. to 1 p.m. .

- Helena
  - The business license application can be found [here](#).
  - Mailing Address: City of Helena PO Box 613 Helena, AL 35080
  - Physical Address: 816 Highway 52 East, Helena, AL 35080
  - Email: [KMiller@cityofhelena.org](mailto:KMiller@cityofhelena.org)
  - Contact Person: Kimberly Miller, Revenue Director
  - Phone: (205) 663-2161 Option 2
  - Fax: (205) 663-9276
  - Open M-F: 8 a.m. to 5 p.m.
  
- Indian Springs Village
  - The business license application can be found [here](#).
  - Physical Address: 2635 Cahaba Valley Road, Indian Springs, AL 35124
  - Email: [Joan@indianspringsvillage.org](mailto:Joan@indianspringsvillage.org)
  - Contact Person: Joan Downs, Town Clerk
  - Phone: (205) 982-1755
  - Open M-TH: 9 a.m. to 1 p.m.
  - More information regarding licensing can be found [here](#).
  
- Leeds
  - Business license applications can be found [here](#).
  - Mailing Address: 1400 9th Street, Leeds, AL 35094
  - Phone: (205) 864-5258
  - Fax: (205) 855-4655
  - Email: [tarbitelle@leedsalabama.gov](mailto:tarbitelle@leedsalabama.gov)
  - Contact Person: Toushi Arbitelle, City Clerk
  - Open M-TH: 8 a.m. to 4:45 p.m. **and** F: 6 a.m. to 12:30 a.m.
  
- Montevallo
  - Business license application can be found [here](#).
  - Physical Address: 541 Main Street, Montevallo, AL 35115
  - Phone: (205) 665-2555
  - Email: [mkyger@cityofmontevallo.com](mailto:mkyger@cityofmontevallo.com)
  - Contact Person: Michelle Kyger, Assistant City Clerk
  - Open M-F: 8 a.m. to 4:30 p.m.
  - More information regarding licensing can be found [here](#).

- Pelham
  - The business license application can be found [here](#).
  - Physical Address: 3111 Cummins Street, Pelham, AL 35124
  - Mailing Address: P.O. Box 1238, Pelham, AL 35124
  - Phone: (205) 620-6480
  - Email: [sweeney@pelhamalabama.gov](mailto:sweeney@pelhamalabama.gov)
  - Contact Person: Cathay Sweeny, business License & Revenue Clerk
  - Open M-F: 7:30 a.m. to 4:30 p.m.
  - More information regarding licensing can be found [here](#).
  
- Vincent
  - The city of Vincent uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu's customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Business License applications can be filled out in person at the following address as an alternative to Avenue Insights.
  - Physical Address: 25 Florey Street, Vincent, AL 35178
  - Mailing Address: City of Vincent, P.O. Box 49, Vincent, AL 35178
  - Phone: (205) 672-2261
  - Fax: (205) 672-7662
  - Email: [Hthweatt@cityofvincent.com](mailto:Hthweatt@cityofvincent.com)
  - Contact Person: Helen Thweatt, City Clerk
  - Open M-F: 8 a.m. to 4 p.m., closed from 12 p.m. to 1 p.m.
  
- Westover
  - The town of Westover uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu's customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Business License applications can be filled out in person at the following address as an alternative to Avenue Insights.
  - Physical Address: 3312 Westover Road, Westover, AL 35147
  - Mailing Address: P.O. Box 356, Westover, Alabama 35185
  - Phone: (205) 678-3375
  - Fax: (205) 678-3376
  - Open M-F: 8 a.m. to 2 p.m.

- Wilsonville
  - The town of Wilsonville uses a third-party system called Avenu to process their business licenses. The link to the webpage can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu's customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Physical Address: 9905 North Main Street, Wilsonville, AL 35186
  - Mailing Address: Town of Wilsonville, P.O. Box 70, Wilsonville, AL 35186
  - Email: [info@wilsonvilleal.com](mailto:info@wilsonvilleal.com)
  - Contact Person: Kay Ray, Town Clerk
  - Phone: (205) 669-6180
  - Fax: (205) 669-6205
  - Open M-F: 8 a.m. to 4:30 p.m.
  
- Wilton
  - The town of Wilton uses a third-party system called Avenu to process their business licenses. The link to the application can be found [here](#). If you have any questions regarding the process, direct these questions to the Avenu's customer care team at (800) 556-7274 or reach out to them via email at [bizlicensesupport@avenuinsights.com](mailto:bizlicensesupport@avenuinsights.com)
  - Physical Address: 100 Depot St. Montevallo, AL 35115
  - Mailing Address: P.O. Box 159, Wilton, AL 35187
  - Phone: (205) 665-2021
  - Fax: (205) 757-6077
  - Open M-F: 8 a.m. to 4:30 p.m., Closed from 12 p.m. to 1 p.m.